



## 2014 REPORT OF BYLAWS COMMITTEE PROPOSED AMENDMENTS TO VIRGINIA PTA, DISTRICT, COUNCIL AND LOCAL UNIT BYLAWS

The following proposed amendments have been approved by the Board of Managers for our members' consideration at the July 2014 Annual Meeting.

**NOTE:** Proposed insertions are underlined. Proposed deletions (strike outs) are printed with strike-through lines, which are ~~lines drawn through the words~~.

### PROPOSED AMENDMENT 1: VIRGINIA PTA BYLAWS

**TO AMEND ARTICLE X: OFFICERS AND THEIR ELECTION.** Section 3. a.

**As it reads now:**

Section 3.a. Each officer shall be a member of a local PTA/PTSA in Virginia;

**To amend ARTICLE X, Section 3.a. by inserting the words "unit in good standing"**

**To read:**

Section 3.a. Each officer shall be a member of a local PTA/PTSA unit in good standing in Virginia;

**RATIONALE:** Adding these words guarantees all elected officers of Virginia PTA will be members of a unit in good standing.

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### PROPOSED AMENDMENT 2: VIRGINIA PTA BYLAWS

**TO AMEND ARTICLE X: OFFICERS AND THEIR ELECTION.** Section 3. b.

**As it reads now:**

Section 3.b. No person shall serve more than one (1) term in the office of president, president-elect, vice-president, secretary or treasurer. An officer who has served for more than one-half (1/2) of a full term shall be deemed to have served a full term in such office. A full term shall be defined as serving from one (1) election year annual meeting to the next election year annual meeting;

**To amend ARTICLE X, Section 3.b. by striking out the words, "vice-president, secretary or treasurer. An officer who has served" and by inserting the words "A person shall not be eligible to serve more than two (2) consecutive terms in the office of vice president, secretary or treasurer. A person who has served in an office"**

**To read:**

Section 3.b. No person shall serve more than one (1) term in the office of president ~~or president-elect, vice-president, secretary or treasurer.~~ An officer who has served A person shall not be eligible to serve more than two (2) consecutive terms in the office of vice president, secretary or treasurer. A person who has served in an office for more than one-half (1/2) of a full term shall be deemed to have served a full term in such office. A full term shall be defined as serving from one (1) election year annual meeting to the next election year annual meeting;

**RATIONALE:** Virginia PTA standing committee chairs and district directors are eligible to serve two terms. The vice presidents, secretary and treasurer should be able to serve two terms as well.

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**PROPOSED AMENDMENT 3: VIRGINIA PTA BYLAWS**

**TO AMEND** ARTICLE XII: BOARD OF MANAGERS. Section 1.

**As it reads now:**

Section 1. The elected officers of Virginia PTA, district directors or their alternates, the chairmen of standing committees, the historian and two (2) student representatives shall constitute the Board of Managers. Each board member shall be a member of a local PTA/PTSA unit chartered by Virginia PTA.

**To amend ARTICLE XII, Section 1. by inserting the words “in good standing”**

**To read:**

Section 1. The elected officers of Virginia PTA, district directors or their alternates, the chairmen of standing committees, the historian and two (2) student representatives shall constitute the Board of Managers. Each board member shall be a member of a local PTA/PTSA unit in good standing chartered by Virginia PTA.

**RATIONALE:** Adding these words guarantees all members serving on the Virginia PTA Board of Managers will be a member of a unit in good standing.

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**PROPOSED AMENDMENT 4: VIRGINIA PTA BYLAWS**

**TO AMEND** ARTICLE XIII: EXECUTIVE COMMITTEE. Section 3. d.

**As it reads now:**

Section 3.d. A majority of the total number of members of the executive committee shall constitute a quorum for the transaction of business.

**To amend ARTICLE XIII: EXECUTIVE COMMITTEE, Section 3.d. by striking out the word “majority” inserting the word “quorum” and striking out the words “total number of members of the” and striking out the words “constitute a quorum for the transaction of business” and inserting the words “be a majority of the members of the committee then in office.” after “executive committee.”**

**To read:**

Section 3.d. A majority quorum of the ~~total number of members of the~~ executive committee shall ~~constitute a quorum for the transaction of business~~ be a majority of the members of the committee then in office.

**RATIONALE:** This will allow business to be conducted based on the actual number of filled executive committee member positions.

**PROVISO:** If Proposed Amendment 4 is adopted, Proposed Amendments 5, 6, 7, 8, 9 and 10 shall be deemed adopted.

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**PROPOSED AMENDMENT 5: DISTRICT PTA BYLAWS**

**TO AMEND** ARTICLE XII: EXECUTIVE COMMITTEE. Section 4.

**As it reads now:**

Section 4. Meetings of the executive committee shall be held by the call of the district director or a majority of the executive committee, (enter number) days' notice having been given. A majority of the executive committee shall constitute a quorum.

**To amend ARTICLE XII: EXECUTIVE COMMITTEE. Section 4. By striking out the word "majority" and inserting the word "quorum" and striking out the words "constitute a quorum" and by inserting the words "be a majority of the members of the committee then in office."**

**To read:**

Section 4. Meetings of the executive committee shall be held by the call of the district director or a majority of the executive committee, (enter number) days' notice having been given. A ~~majority~~ quorum of the executive committee shall ~~constitute a quorum~~ be a majority of the members of the committee then in office.

**RATIONALE:** This will allow business to be conducted based on the actual number of filled executive committee member positions.

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**PROPOSED AMENDMENT 6: DISTRICT PTA BYLAWS**

**TO AMEND ARTICLE XIII: EXECUTIVE BOARD. Section 4.**

**As it reads now:**

Section 4. A majority of the executive board members shall constitute a quorum.

**To amend ARTICLE XIII. Section 4. By striking out the word "majority" and adding the word "quorum" and by striking out "constitute a quorum" by adding the words "be a majority of the members of the board then in office."**

**To read:**

Section 4. A ~~majority~~ quorum of the executive board members shall ~~constitute a quorum~~ be a majority of the members of the board then in office.

**RATIONALE:** This will allow business to be conducted based on the actual number of filled executive board member positions.

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**PROPOSED AMENDMENT 7: COUNCIL PTA BYLAWS**

**TO AMEND ARTICLE XI: EXECUTIVE COMMITTEE. Section 4.**

**As it reads now:**

Section 4. Meetings of the executive committee shall be held by the call of the president or a majority of the executive committee (insert number of days) days' notice having been given. A majority of the executive committee shall constitute a quorum.

**To amend ARTICLE XI: EXECUTIVE COMMITTEE. Section 4. By striking out the word "majority" and inserting the word "quorum" and by striking out the words "constitute a quorum." and inserting the words "be a majority of the members of the committee then in office."**

**To read:**

Section 4. Meetings of the executive committee shall be held by the call of the president or a majority of the executive committee (insert number of days) days' notice having been given. A ~~majority quorum~~ of the executive committee shall ~~constitute a quorum~~ be a majority of the members of the committee then in office.

**RATIONALE:** This will allow business to be conducted based on the actual number of filled executive committee member positions.

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**PROPOSED AMENDMENT 8: COUNCIL PTA BYLAWS**

**TO AMEND ARTICLE XII: EXECUTIVE BOARD. Section 4.**

**As it reads now:**

Section 4. Regular meetings of the executive board shall be held, the time to be fixed by the board at its first meeting of the year. Special meetings of the board may be called by the president or by a majority of the members of the board. (Insert number) days' notice being given. A majority of the executive board members shall constitute a quorum.

**To amend ACTICLE XII: EXECUTIVE BOARD. Section 4. By striking out the word "majority" and add the word "quorum" and striking out the words "constitute a quorum" and adding the words "be a majority of the members of the board then in office."**

**To read:**

Section 4. Regular meetings of the executive board shall be held, the time to be fixed by the board at its first meeting of the year. Special meetings of the board may be called by the president or by a majority of the members of the board, (Insert number) days' notice being given. A ~~majority quorum~~ of the executive board members shall ~~constitute a quorum~~ be a majority of the members of the board then in office.

**RATIONALE:** This will allow business to be conducted based on the actual number of filled executive board member positions.

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**PROPOSED AMENDMENT 9: LOCAL UNIT PTA BYLAWS**

**TO AMEND ARTICLE X: EXECUTIVE COMMITTEE. Section 4.**

**As it reads now:**

Section 4. Meetings of the executive committee shall be held by the call of the president or a majority of the executive committee, (Insert number) days' notice having been given. A majority of the executive committee shall constitute a quorum.

**To amend ARTICLE X: EXECUTIVE COMMITTEE. Section 4. by striking out the word "majority" and inserting the word "quorum" and striking out the words "constitute a quorum" and inserting the words " be a majority of the members of the committee then in office."**

**To read:**

Section 4. Meetings of the executive committee shall be held by the call of the president or a majority of the executive committee, (Insert number) days' notice having been given. A majority quorum of the executive committee shall ~~constitute a quorum~~; be a majority of the members of the committee then in office.

**RATIONALE:** This will allow business to be conducted based on the actual number of filled executive committee member positions.

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#### **PROPOSED AMENDMENT 10: LOCAL UNIT PTA BYLAWS**

**TO AMEND ARTICLE XI: EXECUTIVE BOARD.** Section 4.

**As it reads now:**

Section 4. Regular meetings of the executive board shall be held during the school year, the time to be fixed by the board at its first meeting of the year. A majority of the executive board members shall constitute a quorum. Special meetings of the executive board may be called by the president or by a majority of the members of the board, (Insert number) days' notice being given.

**To amend ARTICLE XI: EXECUTIVE BOARD. Section 4. by striking out the word "majority" and inserting the word "quorum" and by striking out "constitute a quorum." and inserting the words "be a majority of the members of the board then in office."**

**To read:**

Section 4. Regular meetings of the executive board shall be held during the school year, the time to be fixed by the board at its first meeting of the year. A majority quorum of the executive board members shall ~~constitute a quorum~~; be a majority of the members of the board then in office. Special meetings of the executive board may be called by the president or by a majority of the members of the board, (Insert number) days' notice being given.

**RATIONALE:** This will allow business to be conducted based on the actual number of filled executive board member positions.

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#### **PROPOSED AMENDMENT 11: DISTRICT PTA BYLAWS**

**TO AMEND ARTICLE XI: DUTIES OF OFFICERS.** Section 1. h.

**As it reads now:**

Section 1.h. Serve as an ex-officio member of the executive board of the council within the district;

**To amend ARTICLE XI: DUTIES OF OFFICERS, Section 1.h. by striking out the words "h. Serve as an ex-officio member of the executive board of the council within the district;"**

**To delete the wording:**

~~h. Serve as an ex-officio member of the executive board of the council within the district;~~

**RATIONALE:** Districts and councils should interact in a supportive manner. District Directors should be encouraged to attend council board meetings, but requiring District Directors to serve as an ex-officio member on the council executive board may infringe on the independent governance of the council.

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**PROPOSED AMENDMENT 12: COUNCIL PTA BYLAWS (President & President-Elect Template)**

**TO AMEND ARTICLE X: DUTIES OF OFFICERS.** Section 2. #b. Vice President (President Template) and Section 3. #b. Vice President (President-Elect Template)

**As it reads now:**

#b. Be a member ex-officio of all committees except the nominating committee;

**To amend ARTICLE X: DUTIES OF OFFICERS. Section 2. #b. by striking out the words** “#b. Be a member ex-officio of all committees except the nominating committee;”

**To delete the wording:**

~~#b. Be a member ex-officio of all committees except the nominating committee;~~

**RATIONALE:** These words require all vice presidents to serve as ex-officio members of all committees except the nominating committee. Robert’s Rule of Order Newly Revised stipulates that only the president may be an ex-officio member of all committee by special rule, except for the nominating committee. It does not address other positions; therefore this language is unnecessary.

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**PROPOSED AMENDMENT 13: LOCAL UNIT PTA BYLAWS**

**TO AMEND ARTICLE XI: EXECUTIVE BOARD.** Section 1.

**As it reads now:**

Section 1. The executive board shall consist of the officers of the association and the chairmen of standing committees. The principal of the school or his/her designee and a representative appointed by the principal or elected by the faculty also may serve on the executive board. The chairmen of the standing committees shall be appointed by the officers of the association not more than thirty (30) days following the election of officers.

**AMENDMENT 13**

**To amend ARTICLE XI: EXECUTIVE BOARD. Section 1. By inserting the words** “staff” before “representative” **and inserting the words** “or his/her alternate,” after “representative”

**To read:**

Section 1. The executive board shall consist of the officers of the association and the chairmen of standing committees. The principal of the school or his/her designee and a staff representative or his/her alternate, appointed by the principal or elected by the faculty, also may serve on the executive board. The chairmen of the standing committees shall be appointed by the officers of the association not more than thirty (30) days following the election of officers.

**RATIONALE:** The added wording clarifies the makeup of the executive board.

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**PROPOSED AMENDMENT 14: LOCAL UNIT PTA BYLAWS**

**TO AMEND ARTICLE XI: EXECUTIVE BOARD.** Section 3. f.

**As it reads now:**

Section 3.f. To prepare and approve the proposed budget to be presented to the membership for adoption;

**To amend ARTICLE XI: EXECUTIVE BOARD. Section 3.f. by inserting “#” in front of letter f. and striking out the words “prepare and”**

**To read:**

Section 3. #f. To ~~prepare and~~ approve the proposed budget to be presented to the membership for adoption;

**RATIONALE:** This amendment ensures the requirement for the approval of the budget by the executive board and the general membership, while allowing the budget to be prepared by a special committee if the unit chooses.

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**PROPOSED AMENDMENT 15: LOCAL UNIT PTA BYLAWS**

**TO AMEND ARTICLE XI: EXECUTIVE BOARD, New Section 4.**

**To amend Article XI: EXECUTIVE BOARD by inserting a new Section 4.**

**To read:**

Section 4. If any member of the executive board shall at any time, cease to meet the qualifications or fulfill the duties of the position, that person may be removed from the board by a majority vote of the Executive Board.

**RATIONALE:** Procedure for the removal of board members is not addressed in any article of the local unit bylaws.

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**The Bylaws Committee recommends adoption of the above Proposed Amendments.**

Virginia PTA Bylaws Committee:

Irene R. Smith, Chairman

Earline Omans, Vice-Chairman

Felicia Bailey

Scott Rhyne

Joyce Erdossy

Nicole Sheppard

Amy Harbert

Sarah Gross

